

July 12, 2017

To Whom It may Concern:

LSU Health Care Services Division review and approval is hereby delegated to Lanette Buie, Deputy CEO for FY 2017 – 2018 in accordance with PPM 49 and PM-13. Such delegation will include but not be limited to:

- 1. Special Meals
- 2. 50% Over Allowances for lodging and meals
- 3. 75% over PPM 49 current listed rates in areas where the Governor has declared an emergency
- 4. Actual cost of conference lodging when the traveler is staying at a designated conference hotel
- 5. All out of state travel
- Airline charges for first checked bag for a business trip of five days or less
  and for a second bag for a six to ten day business trip and/or additional
  baggage which is business related and required by the Department. Receipts
  are required
- 7. Travel for conferences both in state and out of state
- 8. Home storage of a state vehicle

Wayne Wilbright, MD Chief Executive Officer